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MEETING	EXECUTIVE MEMBER FOR CORPORATE SERVICES AND ADVISORY PANEL
DATE	11 DECEMBER 2007
PRESENT	COUNCILLORS HEALEY (CHAIR), JAMIESON-BALL (EXECUTIVE MEMBER), LOOKER, PIERCE AND R WATSON

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## **PART B - MATTERS REFERRED TO COUNCIL**

### **49. REGISTER OFFICE - APPROVED PREMISE MARRIAGE AND REGISTER OFFICE FEES FOR 2008/9, PROPER OFFICER AND EMPLOYMENT STATUS, AND UPDATE ON SERVICE AND PROJECTS**

Members considered a report which sought approval for the suggested increase in fees for marriage ceremonies conducted at the Register Officer and at Approved Premises in the City of York from 1<sup>st</sup> April 2008 to 31<sup>st</sup> March 2009, and the process involved. It also sought approval to adopt a change to charges for certificate supply, based on service quality, and fees charged by competing authorities. It updated Members on the change in employment status of some Members of the Registration Service, and the current services and projects that York Registration and Celebratory Services offer and were embarked upon, and sought a recommendation to Full Council to transfer Proper Officer responsibility from the Head of Public Services to the Director of Resources.

Proper Officers for Registration were introduced by the Local Government Act 1972. In the City of York Council the Proper Officer for Registration was part of the responsibility of the Head of Public Services. As the current postholder was leaving the Council at the end of December, the Council needed to ensure that this duty was covered by another officer. A new Head of Public Services would not be in post by the end of December and therefore the duty and title should be assigned to the Director of Resources to ensure the duty was discharged.

#### Advice of the Advisory Panel

That the Executive Member be advised:

That the transfer of Proper Officer responsibility from the Head of Public Services to the Director of Finance be recommended to Full Council in accordance with the Council's constitution.

#### Decision of the Executive Member

That the advice of the Advisory Panel be accepted and endorsed.

RECOMMENDED: That the transfer of Proper Officer responsibility from the Head of Public Services to the Director of Finance be approved in accordance with the Council's constitution.

REASON: To increase income, whilst retaining customer choice, to achieve a self financing service.

*(See Part A minute as well)*

Action Required

1 To refer to full Council for approval on 24 January 2008 GR

Cllr Healey, Chair

[The meeting started at 5.30 pm and finished at 7.00 pm].